



**Hamilton-Wenham Volunteer of the Year
Community Service Award
Eligibility Criteria**

Purpose of Award

To recognize and honor an individual who has made an extraordinary impact through a volunteer commitment within the last 12-24 months.

Eligibility

Nominee must be a minimum of 18 years of age at the time of the nomination, a current resident of Hamilton or Wenham, and may not be compensated for the efforts for which they are nominated.

Selection

Nominations will be collected and reviewed annually by the Executive Committee of The Community House Board of Directors. The honoree will be announced in August and the presentation of the award will take place at the Harvest Dinner in October.

Nominating Procedure

Anyone may submit a letter or essay nominating a community member for this award. Deadline for nominations is June 1st.

Send to: The Community House, Attn: Executive Director, 284 Bay Road, South Hamilton, MA, 01982 or via email: melissa@communityhouse.org

Submission

The nomination essay should describe in detail the service for which the individual is being nominated. Each of the following must be addressed:

- Clear and concise description of the nominee's achievements and the overall impact of the nominee's service qualifying him/her for the award
- Type of volunteer service performed and estimated number of hours expended annually
- Levels of effort and initiative displayed
- Quality and importance of work performed
- Level of cooperation with others involved in the community
- Statement of personal conduct and character
- Any other relevant observations



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Nomination Form

Nominee:

Home Address:

Home Phone: Work Phone:

Nominator Information

Name:

Home Address:

City/State/Zip Code:

Relationship to Nominee (i.e. coworker, mother; be specific):

Home Phone: Work Phone:

Date: Nominator Signature _____

****See attached for essay or letter of nomination***

Nominee Confirmation of Eligibility and Information Accuracy

I confirm that the information* included in this nomination for the Hamilton-Wenham Volunteer of the Year Community Service Award is accurate, and I agree that The Community House may use the information in media releases, program literature, on the organization's web site, and other venues as deemed appropriate by Executive Director and/or Board of Directors. I also agree to allow The Community House to use my name and photograph in the aforementioned products and programs.

Signature or initial if electronically submitted: _____

Date: