

**Joanne Holbrook Patton
Community Service Award**

Purpose of Award

1. To recognize and honor an individual who has exhibited lifelong dedication or long-term commitment to volunteerism and/or community service
2. To inspire others to volunteer and participate in local community service efforts for the betterment of our two towns.
3. To demonstrate The Community House's commitment to promoting community spirit and local volunteerism.

Eligibility

Nominee must be a resident of Hamilton or Wenham and may not be compensated for the efforts for which they are nominated.

Selection

Nominations will be collected and reviewed annually by the Executive Committee of The Community House Board of Directors. The honoree will be announced in September and the presentation of the award will take place at the Harvest Dinner in November. This is intended to be a one-time award to each recipient.

Nominating Procedure

Anyone may submit a letter or essay nominating a community member for this award. Deadline for nominations is May 31. Nominations are accepted year-round. **Deadline for Harvest Dinner 2020 nominations is April 30, 2020.**

Send to: The Community House, Attn: Executive Director, 284 Bay Road, South Hamilton, MA, 01982

Submission

The nomination essay should describe in detail the service for which the individual is being nominated. Each of the following must be addressed:

- Clear and concise description of the nominee's achievements and the overall impact of the nominee's service qualifying him/her for the award;
- Category or type of volunteer service performed and estimated number of hours expended annually;
- Levels of effort and initiative displayed;
- Quality and importance of work performed;
- Level of cooperation with others involved in the community;
- Statement of personal conduct and character;
- Any other relevant observations.

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Nomination Form

Nominee:
Home Address:
Home Phone: Work Phone:

Nominator Information

Name:
Home Address:
City/State/Zip Code:
Relationship to Nominee (i.e. coworker, mother; be specific):
Home Phone: Work Phone:
Date: Nominator Signature _____

****See attached for essay or letter of nomination***

Nominee Confirmation of Eligibility and Information Accuracy

I confirm that the information* included in this nomination for the Joanne Holbrook Patton Community Service Award is accurate, and I agree that The Community House may use the information in media releases, program literature, on the organization's web site, and other venues as deemed appropriate by Executive Director and/or Board of Directors. I also agree to allow The Community House to use my name and photograph in the aforementioned products and programs.

Signature or initial if electronically submitted: _____

Date: