



# SKI BRADFORD 2019

## Program Information, Grades 4-8

**Please read through this packet before completing your registration and keep it for your reference.**

The Community House will again be offering the Ski Bradford Program on six Wednesday afternoons beginning on Wednesday, January 2, 2018. We look forward to having you as part of the Ski Bradford program! Please review the following instructions and share all relevant information with your child.

All students will leave and return from their respective schools. The bus leaves at the conclusion of the school day and returns at approximately 6 pm for elementary students and 6:30pm for MRMS students. A more specific timeline can be found later in this packet:

### **Program Fee's (including transportation):**

- 1. Lift Tickets \$355**
- 2. Lift Tickets and Lessons \$440**
- 3. Lift Tickets and Ski/Snowboard Rental \$470**
- 4. Lift Tickets, Lessons, and Ski/Snowboard Rental \$550**
- 5. Helmet Rental \$35**

### **REGISTRATION AND PAYMENT:**

Online registration is preferred at [www.communityhouse.org/youth-programs/](http://www.communityhouse.org/youth-programs/). However, you may register your child in person by visiting The Community House office Monday-Friday 9-5pm.

**All participants must print, sign, and return waiver forms for The Community House and mountain. Forms must be dropped off at the office or scanned and emailed directly to [sarah@communityhouse.org](mailto:sarah@communityhouse.org). Registration is not considered complete without these waivers.**

**In addition, if your child requires ski/snowboard rentals, you must download the appropriate rental form from our website [www.communityhouse.org/youth-programs/](http://www.communityhouse.org/youth-programs/).**

**Financial assistance is available. If you wish to apply, please download and fill out the appropriate form. Forms must be returned to [bethany@communityhouse.org](mailto:bethany@communityhouse.org).**

**Completed forms and payment must be received by November 16<sup>th</sup> at 3pm.** Pending the availability of space and rental equipment, registrations received between November 17<sup>th</sup> and November 30<sup>th</sup> may be accepted on a first come, first serve basis. If space permits, a late fee of \$25 will be charged. Absolutely no enrollment forms will be accepted after Friday November 30<sup>th</sup>.

## **CONDUCT:**

This program is for very responsible, independent children. Please understand that the nature of this program requires participants to behave independently without constant adult supervision. If children are not able to be on time, take full responsibility for their belongings (including rental equipment), cannot listen and respect others, then this program is not an appropriate choice for them. Please understand that although this program is administered by The Community House, it is staffed largely by parent volunteers. **ANY SKIER WHO DOES NOT COOPERATE WILL BE REMOVED FROM THE PROGRAM AND WILL FORFEIT ALL FEES PAID.**

**Please review the following conduct guidelines with your child prior to the first week of the program. Please also take a moment to review the Ski Hill's specific guidelines which are attached:**

1. Encourage your child to ski with a "buddy."
2. Children must wear warm clothing including hats, mittens and gloves.
3. All children are strongly encouraged to wear a watch.
4. Cell phone use is permitted only in the event of an emergency. Arrangements for pick up at school should be made prior to getting on the bus. Pick up times are the same week to week, so parents should plan accordingly.
5. No bullying, teasing or disrespectful behavior or language will be tolerated.
6. Given the nature of this activity, good behavior at the schools, on the bus, and at the ski slope is essential for the program to run smoothly. Any child whose behavior is deemed inappropriate in the judgment of the staff, chaperons, or bus driver will be unable to continue participation in the program.
7. Generally, if something is not appropriate behavior for school, it is not appropriate for the Ski Bradford program as well. If participants use these boundaries as a guide and note the rules posted at Ski Bradford, they will be in great shape.
8. There is a first aid building on site at Ski Bradford. If your child is feeling ill or experiences an injury, please encourage them to seek out a chaperone or the first aid facility.

## **ABILITY/CLASSIFICATION:**

All beginner skiers/snowboarders are required to take lessons; however, all participants are encouraged to do so.

- Level 1 – No experience, unable to turn or control skis or snowboard
- Level 2 – Student can walk, climb up hill, get up from fall, glide and balance
- Level 3 – Student can go slow, stop and turn in both directions
- Level 4 – Student can link turns, ride lifts independently and make large and small turns

## **LESSONS:**

Lesson times will be scheduled by the mountain once registration closes. Beginner lessons will be scheduled first, approximately 1/2 hour after arrival.

Each student's lesson will be held at the same time each week. The maximum class size is twelve and, when possible, the class is taught by the same instructor. Which class your child is assigned to will be determined by their ability. It is important to select the classification appropriate to your child's ability level – not based upon which class they would like to attend. Ski School supervisory personnel will be at the Ski School meeting place to assist skiers. If they determine that a skier has been placed in a class above or below his/her ability, and would benefit from a different class, they will move the skier to an appropriate class.

A label will be attached to each student's lift ticket indicating name, class number, and class time. Once this information has been given to each skier/snowboarder it becomes their responsibility to be on time for class.

Encourage your child to ask for help if they are confused or need assistance locating the meeting location for their group lesson. If you have used a chair lift, T-bar, or rope tow before you may go skiing or snowboarding before and after your lesson time. Beginners are not allowed to use lifts until they have attended their first lesson.

#### **RENTALS:**

In order to be eligible for the discounted rental rate, skiers/snowboarders must rent their equipment for the duration of the program. Rentals include boots and skis or snowboard: items may not be rented separately. A rental form must be completed, signed by a parent or legal guardian, and submitted at the time of registration. If the form is not signed, the ski shop will not dispense the equipment.

If a student requires rentals for a single visit, they may rent depending upon availability of equipment. The prevailing rental rate will apply and a form for that single day must be completed and submitted with complete payment at the time of usage.

Parents are strongly urged to confirm accurate height, weight (fully clothed) and shoe size prior to completing the rental form. This information is used to select the proper ski length, boot size and correct binding setting. For students renting helmets please measure their head for proper size. To avoid unnecessary delays in the rental shop, please take the time to make sure the information is correct and complete.

Students are responsible for the skis, poles, boots, helmets and or snowboards assigned to them. With the exception of helmets, equipment must be returned to the ski shop at the conclusion of each trip. Helmets will go home with students each week and must be returned at the conclusion of the final trip. **Skiers and snowboarders are responsible for the cost of boards or skis, boots, poles and helmets assigned to them if they are lost or stolen.**

There will be an **\$8.00** charge for rental equipment not returned which must be paid prior to the next week's program. If the equipment is lost or stolen, the skier is responsible for the replacement at full retail value.

Skiers/snowboarders will be given the same size rental equipment each week. If the skier feels that any of the equipment is not sized properly, they should notify the rental shop immediately.

Please be sure that you will not be renting equipment from another company prior to submitting Ski Bradford rental forms as refunds for equipment rental are not available. The ski shop will not adjust or work on any equipment other than that which has been rented from them.

Upon arriving at the ski hill students renting equipment will be taken to the rental shop by a parent chaperone. It is the child's responsibility to return their rented equipment (except helmets) to the rental shop prior to leaving the ski hill each day.

#### **NOTIFY YOUR CHILD'S SCHOOL**

Please notify your school, in writing, that your child is participating in the Ski Bradford program. Children must provide a note, signed by the parents, to their schools or they will not be released to the Ski Bradford program.

## **EQUIPMENT DROP OFF**

Equipment must be dropped off at ALL schools, including Winthrop. Students are not allowed to bring equipment with them on the regular morning school bus. All equipment must be labeled with your child's name and put in the designated area. **Skies and poles must be attached together with a ski carrier.** Remind your children to use the carrier for the way home.

**Buker:** Equipment should be dropped off on Wednesday mornings between 7am and 10am.

**Cutler:** Equipment should be dropped off in the gallery anytime after 7:30am.

**Winthrop:** Equipment should be dropped off on the stage any time after 7:45am on Wednesdays.

**Miles River:** Equipment should be dropped off between 12:30-1:15pm. Signs will be posted at the school.

## **TRANSPORTATION TO BRADFORD**

Transportation is included in all packages. All students will be picked up right after school by school bus at their school. Monitors will be at each school to help organize and direct. If children have their own equipment, they will be directed to carry it to the vehicle or bus designated for equipment transportation before getting on the ski bus. If equipment is not delivered to the school by the time we leave (around 1pm), we will rent equipment for your child at the going rate and you will be responsible for payment to The Community House before the next scheduled trip.

*Please note: participants are not allowed to use their cell phones on the bus, especially once it is dark out as the flashes distract the driver. Students will be encouraged to call/text parents and provide them with updates while attendance is being taken before the bus departs to and from the ski hill. Failure to comply with the no cell phone rule will be considered a breach of the conduct code.*

## **NEED TO MISS A WEEK? CHANGE IN TRANSPORTATION PLANS?**

Please remember to call the Community House at 978-468-4818 if your child is not attending Ski Bradford on any given Wednesday. If you do not tell us otherwise, it will be assumed that your child will be taking the bus to and from the ski hill.

If you plan to pick your child up at Ski Bradford, please notify [sarah@communityhouse.org](mailto:sarah@communityhouse.org). The pick-up person must pick the child up inside the lodge at Bradford. Please bring a drivers license or other form of ID when picking your child up in the lodge. We will not leave anyone at Bradford (even with a note) if the child's ride home has not shown up by the time we are ready to leave.

## **TRANSPORTATION BACK TO SCHOOL**

Participants are responsible for meeting at the designated meeting location for their school at the end of the ski session. These locations will be assigned the first week of the program. Students must carry and load their equipment into the designated equipment vehicle for their school. They should not get on the bus until they are sure their skis/snowboards are either returned to the Rental Shop or packed in the van/truck/ for the ride home.

## **PROGRAM TIMELINE**

*Please note: all times are approximate and strongly depend on the cooperation of the students!*

### **Elementary Schools: Winthrop, Cutler, Buker**

12:45pm - Elementary students are dismissed. They should report to designated changing areas and put on all gear.

1:00pm - Chaperones will assist with loading equipment onto buses. Students should be on the bus ready to take attendance. Bus departs once all students are accounted for.

1:30pm - Elementary buses arrive at Ski Hill and the fun begins!

5:00pm – Elementary students are called off the ski hill to gather belongings and return any rented equipment.

5:15pm – Elementary students should be at the designated meeting place ready to load equipment and bus.

5:30pm – Chaperones will assist with loading equipment onto buses. Students should be on the bus ready to take attendance. Bus departs once all students are accounted for.

6:00pm - Elementary buses arrive back at their respective schools. Students should have a responsible party waiting to pick them up.

### **Middle School: Miles River**

1:30pm - Middle School students are dismissed. They should report to designated changing areas and put on all gear.

1:45pm - Chaperones will assist with loading equipment onto buses. Students should be on the bus ready to take attendance. Bus departs once all students are accounted for.

2:15pm - Middle School buses arrive at Ski Hill and the fun begins!

5:30pm – Middle School students are called off the ski hill to gather belongings and return any rented equipment.

5:45pm – Middle School students should be at the designated meeting place ready to load equipment and bus.

6:00pm – Chaperones will assist with loading equipment onto buses. Students should be on the bus ready to take attendance. Bus departs once all students are accounted for.

6:30pm - Elementary buses arrive back at their respective schools. Students should have a responsible party waiting to pick them up.

*\*Parents - please be flexible, especially during the first few weeks and in bad weather. Pick up time greatly depends on the cooperation of the children and the weather/road conditions.*

## **WEATHER CANCELLATIONS**

If there is no school, the Ski Bradford program is cancelled as well. In the event there is school but there is inclement weather or a lack of snow on the mountain, a decision will not be made to cancel until 11 a.m. on Wednesday. Parents are notified of a cancellation at the email address listed on the registration form.

We will also call the schools to ask them to make an announcement to the students that Ski Bradford has been cancelled for the day. In sum - remember the ancient proverbs - don't call us, we'll call you and no news is good news.

If an afternoon of skiing at Bradford must be cancelled due to weather, the program is extended for an additional week. The contract with Ski Bradford is for six weeks before April 1, so we will make up lost days in most cases. There is no Ski Bradford if there is a "no school day," or during February school vacation week.

## **REFUNDS:**

Refunds will be made only if the participant is forced to withdraw from the program due to illness or injury. A doctors note must be provided. There are no refunds after the third week of the program. If you registered your child for a lift and lesson package and your child opts not to attend lessons, there will be no refund on the package. As stated above, there are no refunds for equipment rental. Refund checks will be mailed after the completion of the six-week program. There will be a service fee of **\$25.00** for all refunds.

## **PERSONAL BELONGINGS, LIFT TICKETS AND EQUIPMENT**

The lodge at Ski Bradford is small and congested. All backpacks, etc. not used for skiing/snowboarding should be left on the bus. Those with their own ski equipment should stow their skis, poles and snowboards on the racks in front of the lodge, store their personal bags in cubbies inside the lodge. All participants are responsible for keeping track of their own equipment (including rentals) and clothing.

Lift tickets will be given out each day on the way to the ski hill, and collected again on the way home. It is the child's responsibility to make sure the ticket is securely attached to their jacket, as there will be a fine for lost tickets at the end of the six week program.

## **NEED HELP AT THE MOUNTAIN?**

If your child needs any help – there will be tables in the lodge marked “Hamilton/Wenham.” There will always be a chaperone at those tables to help with any questions or problems that arise. There are also ski patrol employees on the mountain to help as well.

## **VOLUNTEERS NEEDED!:**

A staff person from The Community House is present each week to assist volunteers and participants. However, for the Ski Bradford program to work, parent volunteers are essential. Volunteers are needed for all six weeks to serve as chaperones and bus monitors. *The program can not run if we do not have at least two chaperones per bus, per week!* Chaperones may ski while at Bradford and will receive a lift ticket free of charge. There are two passes available per bus, at no cost, for parent volunteers each week. In the event there are fewer tickets than chaperones, we encourage volunteers to share. Parent chaperones may also bring children who are younger/older than our usual program participants to ski with them. Lift tickets for younger/older siblings will be provided at a discounted rate prior to November 30<sup>th</sup>. They may also be purchased week to week at the mountain for the daily rate. ***Volunteers will receive \$100.00 rebate at the conclusion of the program if they volunteer for the full six weeks.***

**If you have any questions about the Ski Bradford program please contact Program Coordinator Sarah Bergeron at [sarah@communityhouse.org](mailto:sarah@communityhouse.org)**

We look forward to seeing you on **January 2.**

Sincerely,

Melissa Elmer  
Executive Director

Sarah Bergeron  
Program Coordinator