

REQUEST FOR PROPOSAL

THE COMMUNITY HOUSE IS SEEKING A CHILDREN'S ACTIVITIES VENDOR FOR THE 9TH ANNUAL HAMILTON-WENHAM COMMUNITY BLOCK PARTY

RELEASE DATE: March 7, 2018

DUE DATE: March 26, 2018

The 9th annual Hamilton-Wenham Community Block Party will be held on Saturday June 23rd 2018, 4-9pm (rain date of Sunday June 24th). As our largest annual event, we expect to attract over 3,000 people to enjoy a delicious array of food, festive music, children's activities, and the highly anticipated fireworks display. This event is the highlight of the year in town and is a strong example of one of the many ways The Community House fulfills its mission to promote togetherness and strengthen the community.

THE COMMUNITY HOUSE IS CURRENTLY SEEKING AN ACTIVITIES VENDOR THAT CAN PROVIDE THE FOLLOWING:

DATE AND TIME AVAILABILITY: Saturday, June 23rd 2018 and rain date of Sunday, June 24th, 2018. Vendor's activities must be available from 4pm-dusk(8pm). Set up and breakdown time is at the vendor's discretion.

LOCATION: Patton Park, S. Hamilton, MA, 01982 (right across the street from The Community House: 284 Bay Road, S. Hamilton, MA, 01982.)

8-10 ACTIVITIES: Vendor provides 8-10 activities *for children and toddlers* (attractions, games, rides, etc), including transportation, set up, and breakdown.

LABOR: Vendor provides operators for all activities. Additional labor provided by The Community House. (may be negotiated)

COST: Vendor handles all costs. Ticket cost is determined by the vendor. Both wristbands and individual tickets should be sold. The vendor donates 20% of gross revenue to The Community House as an event sponsorship

PLEASE SUBMIT PROPOSALS BY MARCH 26 2018 VIA EMAIL OR MAIL DIRECTLY TO:

Sarah Bergeron
Program Coordinator
978-468-4818 x16
sarah@communityhouse.org

The Community House
284 Bay Road
S. Hamilton, MA, 01982

Sponsored by: Salem Five Charitable Foundation

